



## Beyond PT Privacy Notice

This notice is meant to describe how medical information about you will be used and disclosed. It also serves to describe how you can access this information. **Please review carefully.**

We may use and share your health information to provide you quality care during treatment. We may also use and share your health information to bill services, help with public health, assist in safety issues, comply with the law, address workers' compensation, and respond to legal actions/lawsuits.

### Uses and Disclosures

**Treatment:** In order to provide you with the care that is required of Beyond PT, your health records will be shared with staff members and health professionals of Beyond PT as well as with any other health professional and their co-workers or affiliates that are in any way involved in the overall care of your health.

**Payment:** Your health records will be shared with the appropriate billing team utilized by Beyond PT to acquire payment for services rendered to you. This may include your health insurance, secondary health insurance, credit card companies if paying by credit card, and any other 3<sup>rd</sup> parties involved in the billing and collection process on behalf of you and Beyond PT.

**Health Operations:** In order for smooth process and timely care provided to you, Beyond PT reserves the right to use and disclose your health records to its' staff members. Beyond PT will also utilize your health records for the daily management of their practice.

**Law Enforcement:** Beyond PT will share your health records upon the request of any local, state, or federal law enforcement agency.

**Military:** If you are a member of the armed forces or separated, or discharged, Beyond PT will share your health records to military authorities upon military command.

### Your Individual Rights

You have right according to Federal Law in regards to your health information.

You have the right to get a copy of your paper or electronic medical record upon request; correct your paper or electronic medical record; request confidential communication in regards to your health information; ask Beyond PT to limit your health information we share (this may not be performed by Beyond PT and depends on who you are requesting to be the limiting party); get a list of those with whom Beyond PT has shared your information; get a copy of this privacy notice; and file a complaint if you believe your privacy rights have been violated.

**Complaints:** If you have any questions, comments, or complaints regarding Beyond PT Privacy Practice then send a letter to:

Beyond Physical Therapy  
3202 S Memorial Drive Ste 9  
Tulsa, OK 74145

**Notice:** This original notice is effective **September 26<sup>th</sup> 2016**